



Scotia Series Date Approval Process

Stage 1 – Pre-existing Competition Applications

Competitions held in the current calendar year must submit the **Scotia Series Date Approval Application** to the NSEF by **December 1st** to confirm next year's date to have priority over new competition dates.

Date Approval Process

1. Same date as the current year will receive immediate approval ;
2. If applying for a different date by December 1st:
 - I. Indicate on the Date Approval Application up to three choices for the new date.
 - II. Applications will be processed in order of receipt.
 - III. The first-choice date will be approved if there is no existing competition on that date.
 - IV. If there is an existing competition on the first-choice date, it will be evaluated using the distance consideration, as follows:
 - Competitions that are more than 100km driving distance apart (Google Maps) will be approved.
 - Competitions 100km or less driving distance apart (Google Maps) will be given approval if no other same discipline-specific competition is held on that date. Some exceptions may apply.
 - V. If the first-choice date is not approved, the second-choice date and third-choice date will be considered using the same process.
 - VI. Competitions that do not receive “new date” approval for one of the three indicated choices will be advised and given an opportunity to choose another date by December 14th.
3. Upon approval, the date will be confirmed and posted on the NSEF Calendar of Events.

Stage 2 – Pre-existing Competition Applications received after December 1st and New Competition Applications

Beginning December 15th, stage 2 applications will be processed in order of receipt.

Date Approval Process

1. First-choice date will be approved if there is no competition on that date.
2. If there is an existing competition on the first-choice date, it will be evaluated using the distance consideration, as follows:
 - i. Competitions that are more than 100km driving distance apart (Google Maps) will be approved.
 - ii. Competitions 100km or less driving distance apart (Google Maps) will be given approval if no other same discipline-specific competition is held on that date. Some exceptions may apply.
3. If the first-choice date is not approved, the second-choice date and third-choice date will be considered using the same process;
4. Competitions that do not receive “new date” approval will be advised. An opportunity to choose another date will be given using the process as above.
5. Upon approval, the date will be confirmed and posted on the NSEF Calendar of Events.

(October 2018)



Scotia Series
NEW for 2019 - Date Approval Application
(Please complete a separate form for each competition)

Submission Deadline to NSEF office: **DECEMBER 1st, 2018**

Competition Information

Competition Name: _____
Competition Type: General Performance (Western Performance, English Flat, Hunter, Jumper, Showmanship)
 Discipline-Specific: (indicate discipline) _____
Event Location: _____
Club Name (if applicable): _____

Competition Contact Information

Name: _____ Role: _____
Mailing Address: _____
Phone: _____ Alternate Phone: _____
Email: _____
Contact Display: By checking this box , I hereby give my consent to have my contact information published on NSEF website.

Existing 2018 Scotia Series Sanctioned Competition (if received by December 1st)

- We wish to remain with the current competition date of _____
- We wish to request a change in our competition date from _____ to:
- 1st Date Choice: _____
- 2nd Date Choice: _____
- 3rd Date Choice: _____

New 2019 Scotia Series Competition: (processed beginning December 15th, upon receipt)

1st Date Choice: _____

2nd Date Choice: _____

3rd Date Choice: _____

Please adhere to application deadline dates and submit to the NSEF via:

Email - nsefmembership@sportnovascotia.ca

Fax - 902-425-5606 or

**Mail - Nova Scotia Equestrian Federation
5516 Spring Garden Road, 4th Floor
Halifax, NS B3J 1G6**