



## Team Nova Scotia

### Discipline Coach Position

#### Atlantic Canada Equestrian Championships

The Nova Scotia Equestrian Federation is seeking Discipline Coaches in the disciplines of **Dressage, Eventing, Jumper and Reining** to lead our team at the 2017 Atlantic Equestrian Championships. Discipline Coaches play an integral role for Team Nova Scotia. The discipline coach must know and be sensitive to the performance requirements and demands being placed on each individual in order to respond in a suitable fashion to the demands of the moment. The discipline Coach is there to enhance and facilitate the team to perform to the best of its ability. Individual athletes may or may not bring his/her personal coach to the championships (some restrictions will apply).

#### **Qualifications:**

An NSEF Member who is a current NCCP/EC current Certified Competition Coach, Competition Coach Specialist, or High Performance 1 Coach is eligible to act as the Discipline Coach and may apply for such position.

The four discipline Coaches (one for each in Dressage, Eventing, Jumping and Reining) will be chosen by the NSEF Selection Committee.

The Discipline Coach will report to Team Nova Scotia's Team Coach. (Gidget Oxner NSEF TD)

**This is a volunteer position that will provide professional development opportunities and will be used towards updating requirements.**

**Please note that this position will be for 2017, with the possibility of renewal for 2018.**

**NSEF will cover the cost of sending the four Discipline Coaches to the competition venue of their discipline.**

To apply for this position, please **submit** the following to NSEF by **12:00 p.m. (noon), Friday, June 30<sup>th</sup>, 2017**

1. Expression of interest in the position, naming the Discipline in which you are applying;
2. Coaching Credentials (i.e. certification level);
3. Typed Coaching Portfolio, outlining your coaching experience and highlighting your athletes' accomplishments;
4. One Reference letter, **with** contact information, one of which must be from an Equestrian Official/Coach.

**All components of the application process are scored to assist the committee with the selection process.**

**Send to:**

**NSEF  
5516 Spring Garden Road, 4<sup>th</sup> Floor  
Halifax, NS  
B3J 1G6  
ATTN: Team NS Coach Selection Committee**

**Late or incomplete applications will not be accepted.**

**DEADLINE for Submission: 12:00 p.m. (NOON) - Friday, June 30<sup>th</sup>, 2017**

### **Responsibilities as TEAM NS Discipline Coach:**

- 1) Be aware of, understand and follow NSEF's Code of Ethics and Conduct.
- 2) As the Discipline Coach, ensure that all members of your team are aware of, follow and understand NSEF's Code of Ethics and Conduct.
- 3) Be responsible for the personal conduct of your athletes regarding attitude, integrity and adherence to the rules.
- 4) Specifically instruct and review the specific responsibilities for athletes with your athletes so they are aware of the requirements placed upon them.
- 5) Know the Technical Rules.
- 6) Attend coaches meetings to familiarize yourself with the rules of each competition and abide by the rules.
- 7) Promote ethical relationships among coaches and with judges before, during and after competition and other related events.
- 8) Strive to exemplify high moral character, behavior and leadership and therefore develop these qualities in your athletes.
- 9) Display modesty in victory and graciousness in defeat.
- 10) Follow protest procedures (refer to the appropriate Technical Handbook on procedure for submitting a protest).
- 11) Show respect and courtesy to other coaches and athletes.
- 12) Respect the integrity and judgment of the officials.
- 13) Meet with the team to review the goals, expectations, rules and the Code of Ethics and Conduct.
- 14) Responsible for the personal conduct of the athletes. Keep in contact with the Team Coach regarding attitude, integrity and adherence to the rules.
- 15) Instruct athletes as to various requirements placed upon them regarding time schedules for meals, warm-up, competition and team meetings.
- 16) In partnership with the Team Coach, attend coaches' meetings and relay all pertinent information to athletes and their personal trainers/coaches, if applicable.
- 17) Prepare and attend pre-competition training sessions with team.

### **Duties During the Championships:**

- 1) Assists with Team Coach in assuring appropriate and acceptable conduct, presentation of and the rapport of the total NSEF Delegation.
- 2) Act as the Coach for discipline athletes during the championship.
- 3) Lead the team in meeting its stated objectives for the championship.
- 4) In partnership with the Team Coach, handles all protocol on behalf of the discipline team.
- 5) Handles all disciplinary actions as required in partnership with the Team Coach.
- 6) Ensures all previously agreed to relationships, negotiations and duties are conducted in a manner acceptable to NSEF.
- 7) Carry the name, address, phone number, emergency contact phone number, NSEF Membership number, hospitalization number, SIN and room number of everyone in the group (will be supplied).
- 8) Ensure that discipline athletes are well informed of all items -- meal times, receptions, departure times, training hours, wake up times etc., by arranging daily meetings.
- 9) Be prepared to assist the Team Coach in dealing with any unforeseen situation - food, water, electricity, language, etc., that may arise to facilitate everything for the team.
- 10) Be prepared to miss any function or part of event while other preparations or arrangements for the discipline team are required.
- 11) Ensure the safety and well-being of your athletes during the Championship.

### **Duties After the Championships:**

- 1) Recommend letters of thanks and appreciation.
- 2) Submit a full report with all appropriate attachments to the NSEF.
- 3) The report should include competition results.
- 4) The report must be submitted within fourteen (14) days following the event.

However, duties may change as we progress towards this event. The Team Coach will be at the event working with the team to ensure the best possible experience for all involved. We will all work together to achieve this goal.