

# SCOTIA SERIES DATE APPROVAL PROCESS

## **STAGE 1 – PRE-EXISTING COMPETITION APPLICATIONS**

Scotia Series Competitions held in the current calendar year must submit the **Scotia Series Date Approval Application** to the NSEF by **December 1<sup>st</sup>** to confirm next year's date to have priority over new competition dates.

### Date Approval Process

1. Same date as the current year will receive immediate approval.
2. If applying for a different date by December 1<sup>st</sup>:
  - i. Indicate on the Date Approval Application up to three choices for the new date.
  - ii. Applications will be processed in order of receipt.
  - iii. The first-choice date will be approved if there is no existing competition on that date.
  - iv. If there is an existing competition on the first-choice date, it will be evaluated using the distance consideration, as follows:
    - Competitions that are more than 100km driving distance\* apart will be approved.
    - Competitions 100km or less driving distance apart \* will be given approval if no other same discipline- specific competition is held on that date. Some exceptions may apply.
  - v. If the first-choice date is not approved, the second-choice date and third-choice date will be considered using the same process.
  - vi. Competitions that do not receive “new date” approval for one of the three indicated choices will be advised and given an opportunity to choose another date **by December 14<sup>th</sup>**.
3. Upon approval, the date will be confirmed and posted on the Equestrian NS Calendar of Events.

## **STAGE 2 - PRE-EXISTING COMPETITION APPLICATIONS RECEIVED AFTER DECEMBER 1ST & NEW COMPETITION APPLICATIONS**

Beginning December 15<sup>th</sup>, stage 2 applications will be processed in order of receipt.

### Date Approval Process

1. First-choice date will be approved if there is no competition on that date.
2. If there is an existing competition on the first-choice date, it will be evaluated using the distance consideration, as follows:
  - i. Competitions that are more than 100km driving distance\* apart will be approved.
  - ii. Competitions 100km or less driving distance apart\* will be given approval if no other same discipline-specific competition is held on that date. Some exceptions may apply.
3. If the first-choice date is not approved, the second-choice date and third-choice date will be considered using the same process.
4. Competitions that do not receive “new date” approval will be advised. An opportunity to choose another date will be given using the process as above.
5. Upon approval, the date will be confirmed and posted on the Equestrian NS Calendar of Events.

\*Distance will be determined via Google Maps using the 100Series Highways as the main route.



**EQUESTRIAN**  
NOVA SCOTIA  
**Scotia Series**  
**Date Approval**  
**Application**

*(Please complete a separate form for each competition)*

**Competition Contact Information**

Name: \_\_\_\_\_ Role: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email: \_\_\_\_\_

ENS# \_\_\_\_\_

**Contact Display:**

By checking this box , I hereby give my consent to have my contact information published on ENS website.

**Name of Competition:** \_\_\_\_\_

**Existing Scotia Series Sanctioned Competition (if received by December 1<sup>st</sup>)**

We wish to remain with the current competition date of: \_\_\_\_\_

We wish to request a change in our competition date from: \_\_\_\_\_ to:

1<sup>st</sup> Date Choice: \_\_\_\_\_

2<sup>nd</sup> Date Choice: \_\_\_\_\_

3<sup>rd</sup> Date Choice: \_\_\_\_\_

**New 2023 Scotia Series Competition: (processed beginning December 15<sup>th</sup>, 2023 in order of receipt)**

1<sup>st</sup> Date Choice: \_\_\_\_\_

2<sup>nd</sup> Date Choice: \_\_\_\_\_

3<sup>rd</sup> Date Choice: \_\_\_\_\_

Please adhere to application deadline dates and submit to Equestrian NS via:

Email - [nsefservices@sportnovascotia.ca](mailto:nsefservices@sportnovascotia.ca)

Fax - 902-425-5606 or

Mail - Equestrian Nova Scotia- 5516 Spring Garden Road, 4<sup>th</sup> Floor Halifax, NS B3J 1G6