How to Apply for Coach Status

How do I apply?

- \rightarrow Log into Ecampus
- ightarrow Select 'Renew Sport Licence' OR 'purchase' on the Coach Status tab
- \rightarrow Update contact information
- \rightarrow Choose your Sport License
- \rightarrow Confirm if you'd like Amateur Status
- ightarrow Confirm if you wish to purchase Registered Coach or Licensed Coach Status
- → Select Registered Coach or Licensed Coach.
- → After selecting your desired option; requirements will be verified and a checklist indicating any missing documentation will appear
- \rightarrow Review and accept Terms and Conditions of Coach Registration or Coach License
- \rightarrow Proceed to payment
- → In Ecampus, return to your dashboard
- → Complete training by selecting 'Enter' for the applicable course→you will be guided through the courses. Please note the following:
 - If you have taken Making Headway in Sport within the last three years you do not have to take Equestrian Canada Concussion Awareness as it is a recognized course
 - If you have taken CAC Safe Sport Training OR Respect in Sport Activity Leader within the last three years you do not have to take Equestrian Canada Fostering Healthy Equestrian Environments as they are recognized courses
- \rightarrow Upload required documentation \rightarrow Click on 'View' Button
- → Click on 'Upload' Button
- → Upload screen will appear → upload document→ don't forget to Save after each document is uploaded! Please note: uploading forms can be accessed through the campus or by contacting the NSEF office
- \rightarrow Once uploaded they will be placed in 'pending' status
- \rightarrow Your application will then be reviewed by EC staff
- → Registered/Licensed Status will either be approved or rejected (a confirmation email will be sent in either instance)

\rightarrow Log into Ecampus



 \rightarrow Select 'Renew Sport Licence' OR 'purchase' on the Coach Status tab



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- If you choose Renew Sport Licence, you will be re-directed to update your contact information
- If you choose Purchase Coach Status, the following screen appears, click on purchase and you will then be directed to update your contact information



\rightarrow Update your contact information

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 \rightarrow Choose your Sport License, and;

- Confirm if you'd like Amateur Status, and;
- Confirm if you wish to purchase Coach Registration or a Coach License Status

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	Platinum Gold Silver Bronze	
	<u>276'</u> <u>182'</u> <u>109'</u> <u>31'</u>	
	INFORMATION INFORMATION INFORMATION	
	Please select the box if you wish to receive a hard copy of your Sport Licence card by mail (\$5).	
	Amateur Status O YES livite to declare anateur status	
	✓Do you wish to purchase Coach Registration OR a Coach Licence at this time?	
	(i) YES	
	O No	
	Vational Coaching Certification Program (NCCP) #	
	PREVIOUS NEXT	

 \rightarrow Select Registered Coach or Licensed Coach

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	Purchase a Coach Licence	Total: \$31.00
	L: 1100XXXX - YOUR NAME	
RESULTS	A Coach Licence is required to deliver and participate in designated EC programs. Effective January 1, 2022, Coach Registration or a Coach Licence will be required to gain access to the field of play at EC sanction	ed competitions.
	Please select an option CHOOSE REGISTERED OR LICENSED UNIT	

 \rightarrow A checklist indicating any missing documentation will appear

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PREVIOUS PREVIOUS PREVIOUS PREVIEND PREVI	L PROFILE	Requirements - Coach Licence
	 PREVICUS PR	 Age of majority in province/territory of residence. Hold a valid Equestrian Canada Sport Licence. Hold a cognized coaching certification OR 10 years of coaching experience with enhanced screening. Complete Mandatory Safe Sport Training. CC's Fostering Healthy Equestrian Environments e-learning module in the ECampus. EC's Concussion Awareness e-learning module in the ECampus. Valid First Ald Certificate at the standard or higher level of certification. Screened by EC, meeting Level 3 screening requirements as outlined in EC's Screening Noisy. Provide a valid Certificate of Insurance.

 \rightarrow Review and accept Terms and Conditions of Coach Registration or Coach License



\rightarrow Proceed to payment

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ACCESS ECAMPUS	2023 Equestrian Canada Lionnoe Fee Bronze	\$31.00	
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27 Apr 2020	Verified		Competition Coach S	pecialist Eventing Analy	zing Performance Clinic		31 Mar 20	12 n/a	Mew

- → Complete training by selecting 'Enter' for the applicable course→you will be guided through the courses. Please note the following:
 - If you have taken Making Headway in Sport within the last three years you do not have to take Equestrian Canada Concussion Awareness as it is a recognized course
 - If you have taken CAC Safe Sport Training OR Respect in Sport Activity Leader within the last three years you do not have to take Equestrian Canada Fostering Healthy Equestrian Environments as they are recognized courses

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Eostering Healthy Equ	uestrian Environments	27 Sep 2020		Not Started		40 Enter 40 Resources			
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SUBMITTED	APPROVAL STATUS	ORGANIZATION	COURSE			COMPLETED	EXPIRY	OPTIONS	
7 May 2020	Verified		Making E	thical Decisions - Evaluation		6 Nov 2019	n/a	View	
7 May 2020	Verified		Making H	eadway in Sport (Multisport)		30 Oct 2019	30 Oct 2022	View	

 \rightarrow To upload required documentation \rightarrow Click on 'View' Button

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Licenced Coach Status (2021)		13 Jan 2021		In progress		40 View)	
Registered Coach Status(2021)		13 Jan 2021		In progress		40 Mew		
> CERTIFICATIONS			ENROLLED IN 0 PROGRAM(S)				+ ADD MORE	VIEW LIST
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TITLE		ENROLLED	PROGRESS		ACTIONS			
Equestrian Canada: Concussion A	wareness	13 Jan 2021	Completed: 16 Jan 2021		Certificate D Review	10 Resources		
Fostering Healthy Equestrian Envi	ronments	13 Jan 2021	Completed: 15 Jan 2021		Conficient D Review	+0 Resources		
> LIVE TRAINING AND EVALUATION			ENROLLED IN 0 COURSE(S)				+ ADD MORE	VIEW LIST
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SUBMITTED APPR	OVAL STATUS	ORGANIZATION	COURSE		COMPLETED	EXPIRY	OPTIONS	
18 Feb 2021 pendi	ng		Certificate of Insurance - Coaching		18 Feb 2021	1 Jan 2022	View/Edit	
20 Jan 2021 Veritie	ed.		Coach Status Reference Letter #1		20 Jan 2021	n/a	View	

\rightarrow Click on 'Upload' Button

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	Licenced Coach Status (2021) Leaved Gash incognize contris will write operate at the Brough formal certification, education or validated pract actively engaged in equestion instruction and coaching to obtain status you must have an active EC Sport Licence and meet the requirements listed below	kal expensence. Applicants should be
Please complete the requiremen	nts for each group	Overall Status: In progress
Please complete the requirement First Ald Training - Complete 1 or 5 Uptad proof hird you have completed a First Ald program that Standard First Ald description	nts for each group meets or exceeds standard first and. If your qualification is not listed, please upload as "Other" Not started	Overall Status: In progress
Please complete the requirement First Ald Training - Complete 1 of 5 Used froit but to have considered a Field Ald program that Standard First Ald escillator Standard First Ald Biended descliber	nts for each group Invels or excerds standard first ad. If your qualification is not listed, please upload as "Other" Not started Not started	Overall Status: In progress
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 \rightarrow Upload screen will appear \rightarrow upload document \rightarrow don't forget to Save after each document is uploaded!

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		(•)
New Custom training record		
Enrolled	2021-02-11 NOTE. For documents use the received/processing date. If unknown use the completed date here as well.	
Organization		
This upload matches the requirement for:	Coach Status Reference Letter #1 *	
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 \rightarrow Once uploaded they will be placed in 'pending' status

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Please complete the requirements for each group	Overall Status: In prog	ess
First Aid Training - Complete 1 of 5 Upload proof that you have completed a First Aid program that meets or exceeds standard first aid. If your qualification	is not listed, please upload as "Other"	
Standard First Aid description	Completed: 28 Feb 2018 Expiry: 28 Feb 2021	
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Certificate of Insurance - Coaching description form/s)	In progress pend	9
Screening Documents - Complete 3 of 3 Please upload all relevant screening documents		
Screening Disclosure Form description form(s)	Completed: 19 Jan 2021 Expiry: 19 Jan 2022	
Coach Status Reference Letter #1 description form(s)	Completed: 20 Jan 2021 Expiry: n/a	
Coach Status Reference Letter #2 description form(s)	Not started Upto	d

- \rightarrow Your application will then be reviewed by EC staff.
- → Registered/Licensed Status will either be approved or rejected (a confirmation email will be sent in either instance)

Questions? Please contact Equestrian Canada at coaching@equestrian.ca